



P.O. Box 130141
Roseville, MN 55113

The Philomena House is a 501(c)(3) organization working in the Twin City area to provide a safe and loving home for homeless pregnant mothers, so they may choose life.

Please fill out this form and return to The Philomena House to receive consideration for a volunteer position. You may send this form to our mailing address (The Philomena House, 906 Lexington Parkway North, St. Paul, MN 55103) or email it to our Program Manager, Diane Keehr, diane.keehr@gmail.com.

After receiving your application, we will contact you to arrange for an interview with our Program Manager. All information on this form will be kept confidential and help us find the perfect volunteer project for you. Please be advised that since we work with a vulnerable population, we require a criminal background check.

Volunteer Application Form

First Name: _____

Last Name: _____

Street Address:

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Employer (if applicable) _____

Date of Birth: _____

Do you have skills, special interests or experience we should consider when placing you into an appropriate position?

Here are some of the volunteer positions available. Please circle positions of interest.

House Mother Substitute: Filling in during scheduled time of 10:00 p.m. – 8:00 a.m. while House Mother takes time away from The Philomena House.

Office help (routine office tasks on a specific day of the week)

Events (fundraising, client get togethers, celebrations)

Fundraising (telephone calls, thank you notes, grant writing)

Communications (writing copy for publications and fundraising messages)

Transportation (Car required to take clients to doctor's appointments, shopping, or religious service)

House Maintenance (Clean interior or garage, yard care, and organization)

Other _____

What days are you usually available? Mon: Tues: Wed: Thurs: Fri: Sat:

How many hours are you available per week? Do you prefer Morning? Afternoon?

Please describe any special physical needs or considerations:

Emergency contact:

Name: Phone: Relationship:

Please provide the names and contact information of a character reference:

Name:

Telephone:

Relationship:

Philosophy

In agreement with Catholic Church Pro-life teaching:

The principle that *each and every human life has inherent dignity, and thus must be treated with the respect due to a human person*

Liability Release:

As a volunteer, I agree to abide by the policies and procedures of The Philomena House. I understand I volunteer at my own risk, and neither the organization nor its employees assume any liability for accidental injury or health problem arising from volunteer work I perform for the organization. I agree all work I do is on a volunteer basis, and I am not eligible to receive any monetary payment or reward.

Signature:

Date: